

# St Bathans Area Community Association

## Minutes of the Management Committee Meeting

2 August 2004 at the Vulcan Hotel, St Bathans

**Present:** Earl Harrex  
Jude Kavanagh  
Sarah Shaw  
John Waldron  
Graye Shattky  
Euan Johnstone  
Gill Naylor  
Bev Mee  
Michael Kavanagh

Cambrian/St Bathans Rural Women  
Vulcan Hotel Co.  
St Bathans Water Board

Meeting opened at 7 30pm

**Chairman** Earl Harrex

The Chairman congratulated those present on their election to the Committee and explained that he had called the meeting on an informal basis to gather views on how members saw the Committee being organised, how it might function and what issues need to be addressed.

### **Secretary.**

Earl recognised the requirement for a Secretary and Treasurer and suggested that the load might be shared. Graye agreed to take minutes for this meeting and the matter was to be more fully discussed at the next full meeting of the Committee.

### **Action: Agenda Item**

### **Purpose**

Earl asked individual members to offer their views as to what would be the purpose of the Committee. The discussion was wide-ranging but there was a unanimous view that the Community expected the Committee to be proactive in preserving and enhancing the special features of St Bathans and to take a lead in encouraging appropriate projects and activities.

It was noted that the Constitution provides guidance as to how the Committee should operate and that it was particularly important the Committee ensure that 'development' be guided by community wishes rather than lead by developments. This might require the Committee to facilitate a consultation process leading to a plan for the future of St Bathans.

### **Structure**

Motion: That the necessary incorporation documents be prepared for submission following agreement at the next meeting.

**Moved:** John Waldron

**Seconded:** Sarah Shaw

Following discussion regarding what might be the appropriate structure for the Association (incorporated society or charitable trust), it was agreed that the requirement for absolute transparency and the probable necessity to apply for financial grants meant that incorporation should be sought.

Motion approved

**Action: Agenda Item**

## **Funding**

Graye outlined the Committee's requirement for operating funds and undertook to prepare a draft budget for consideration at the next meeting. Following discussion, it was agreed that the Chairman should write to the Mayor, seeking Council's assistance with establishment costs.

**Action: Letter to CODC**

## **Representation**

Earl reported on his initial contacts as Chairman with both CODC and DoC. It was agreed that both these organisations be formally invited to nominate a representative as an advisory member of the Committee. Similar invitations are to be sent to the three organisations elected to the Committee.

**Action: Letters to CODC, DoC, Water Board, Vulcan Hotel Co & Rural Women**

## **Activities/ Projects**

There was a general discussion of current concerns (toilets, rubbish collection, management of the Blue Lake), coming activities, (Rural Women's Village Fete) and future possibilities (resident artists/craftsmen during summer).

It was agreed that at the next meeting CODC and DoC be requested to brief the Committee with regard to the status/progress of some of the above.

**Action: Request to CODC & D0C**

## **Frequency of Meetings / Procedures**

Earl suggested that the Committee might consider establishing working groups to tackle specific matters as they arose and then report back to the Committee. It was considered essential that decisions/initiatives proposed by such smaller groups be sanctioned by the Committee.

It was proposed that the Committee should meet every month; Graye pointed to the potential problems of servicing a large committee (11 x members) on such a frequent basis and suggested that there might be four formal meetings per year with working groups meeting more frequently.

The matter clearly requires serious consideration and is to be discussed further at the next meeting.

**Action: Agenda Item**

## **Next Meeting**

**7-30pm Monday 30 August 04, Vulcan Hotel, St Bathans**

**The Chairman thanked members for attending and closed the meeting at 10 p.m.**